

October 21, 2020

The special meeting of the Sterling Board of Finance was called to order at 7:00 p.m. by Chairman David Shippee. Other members' present-Neil Delmonico, Neil Cook, and Jim Molodich. Members' absent-Robert Salisbury.

Staff present- Russell Gray, Link Cooper, Peter Rabbitt, and Joyce Gustavson,

Also present- Frank Bood and Christine Farrugia.

**Pledge of Allegiance:** Everyone stood to recite the Pledge of Allegiance.

**Audience of Citizens:** No comment.

**Correspondence:** None.

**Approval of Minutes:** N. Cook made a motion, seconded by N. Delmonico to approve the 5/13/2020 monthly meeting minutes and the 6/3/2020 special meeting minutes as written and presented. All voted in favor of the motion.

**Unfinished Business:**

**a. Tax Collector's Grand Ratebook Balance Sheet Report:** The reports for month ending 5/31/2020, 6/30/2020, 7/31/2020, 8/31/2020, and 9/30/2020 were submitted and reviewed.

**b. I.T. Upgrades for the Sterling Municipal Building:** J. Gustavson reported that the Library's computers have been incorporated into the Town rotation schedule and an additional two (2) laptops have been purchased for Emergency Management.

**New Business:**

**a. Consider & Act on 2019-2020 Board of Selectmen Budget Transfers:** S. Soucy, Treasurer, submitted the Board of Selectmen's FY 2019-2020 Budget Transfer Requests. N. Cook made a motion, seconded by J. Molodich to approve the transfers as presented in the Board of Selectmen's 2019-2020 Budget in the amount of \$5,220.72. All voted in favor of the motion.

#### STERLING BOARD OF SELECTMEN

#### 2019-2020 BUDGET TRANSFER REQUEST

Budget bottom line overspent		Transfer from Accounts	
Community Center		Economic Development	
Maintenance	-\$5,220.72	Operations	\$5,220.72

**b. Resignation of New Board Member:** D. Shippee received a letter from Charles "Peter" Rabbitt, dated 10/1/2020 stating "I am writing to inform you about my decision to leave my position on the Board of Finance effective immediately so I may serve as a Selectman on the Board of Selectmen. It has been an honor to have been able to serve on the Board of Finance and wish you the best." N. Cook made a motion, seconded by N. Delmonico to accept P. Rabbitt's resignation with regrets. All voted in favor of the motion.

**c. Appointment of New Board Member:** N. Cook made a motion, seconded by N. Delmonico to appoint Christine Farrugia, 641 Snake Meadow Hill Road, Sterling, CT 06377 to fulfill the vacancy created by P. Rabbitt to the six (6) year term, which will be placed on the 2021 ballot as a four (4) year vacancy to be filled at that election. All voted in favor of the motion.

**d. Request for Expenditure to Rewire Approximately 250 Emergency Lights to the Generator Panel – Sterling Community School – 251 Sterling Road – Board of Education's Capital Account – SCS Fund:** D. Shippee reported that the Town received two (2) bids to rewire approximately 250 Emergency Lights to the Generator Panel at the Sterling Community School; Millennium Electric in the amount of \$62,500 with an additional ten (10) percent contingency for a total of \$68,750 and Prime Electric in the amount of \$83,755. N. Cook made a motion, seconded by N. Delmonico to approve the expenditure from the Board of Education's Capital Account – SCS Fund to rewire approximately 250 Emergency Lights to the Generator Panel at the Sterling Community School, 251 Sterling Road, Sterling, CT in an amount not to exceed \$68,750 to Millennium Electric, 999 Ekonk Hill Road, Voluntown, CT 06384. All voted in favor of the motion.

**e. Request for Expenditure for School Signage - Sterling Community School – 251 Sterling Road – Board of Education's Capital Account – SCS Fund:** D. Shippee reported that the Town received one

(1) proposal to install caution lights and approaching school zone signs in front of the Sterling Community School; East Coast Sign & Supply, Inc. in the amount of \$9,700. L. Cooper stated this proposal does not include the purchase of the cement and sonotubes, estimated cost \$500. N. Delmonico made a motion, seconded by N. Cook to approve the expenditure from the Board of Education's Capital Account – SCS Fund for the installation of caution lights and approaching school zone signs at the Sterling Community School, 251 Sterling Road, Sterling, CT in the amount of \$9,700 to East Coast Sign & Supply, Inc., 11 Francis J. Clarke Circle, Bethel, CT 06801 and \$500 for the purchase of cement and sonotubes for a total amount not to exceed \$10,200. All voted in favor of the motion.

**f. Treasurer's Quarterly Report:** The report for the quarter ending 9/30/2020 was submitted for review.

**g. Board of Education's Quarterly Report:** The report for quarter ending 9/30/2020 was submitted for review.

**h. Request by Selectmen for Expenditure to Replace Flooring in Room 4 at the Sterling Municipal Building – 1183 Plainfield Pike - Sterling Municipal Building (SMB) Fund:** The Board of Selectmen request approval for an expenditure of \$2,500 from the Sterling Municipal Building (SMB) Fund to remove the carpeting in Room 4 (across from the senior center) and replace with vinyl flooring. N. Cook made a motion, seconded by J. Molodich to approve the expenditure of \$2,500 from the Sterling Municipal Building (SMB) Fund to remove carpeting in Room 4 and replace with vinyl flooring at the Sterling Municipal Building, 1183 Plainfield Pike to Lincoln Cooper, 420 Porter Pond Road, Moosup, CT 06354. All voted in favor of the motion.

**Any Other Business to Come Before the Board of Finance:** 1) N. Cook asked how much revenue will the Town lose without the tiring burning plant? Discussion was held and it was noted that the Town would also lose revenue from lower water usage. 2) F. Bood asked, if moving forward, if the Board of Education's Capital Expenditures Account could be broken down by the different accounts?

**Adjournment:** N. Cook made a motion, seconded by N. Delmonico to adjourn at 7:39 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Board of Finance Clerk